

**AGENDA**  
**COUNCIL MEETING**  
**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**September 24, 2024**  
**6:00 pm**  
**Council Chambers**

A

- A. ADOPTION OF AGENDA
- B. DELEGATIONS
- C. MINUTES/NOTES
  - 1. Council Committee Minutes
    - September 10, 2024
  - 2. Council Meeting Minutes
    - September 10, 2024
  - 3. Special Council Meeting Minutes
    - September 16, 2024
- D. UNFINISHED BUSINESS
- E. BUSINESS ARISING FROM THE MINUTES
- F. COMMITTEE REPORTS / DIVISIONAL CONCERNS
  - 1. Councillor Tony Bruder – Division 1
  - 2. Councillor Rick Lemire – Division 2
  - 3. Reeve Dave Cox– Division 3
  - 4. Councillor Jim Welsch - Division 4
  - 5. Councillor John MacGarva – Division 5
- G. ADMINISTRATION REPORTS
  - 1. Operations
    - a) Public Works Operational Report
      - Report from Public Works dated September 17, 2024
      - Schedule A – Operations Report
      - Schedule B – Shop/Fleet Report
    - b) Utilities & Infrastructure Report
      - Report from Utilities & Infrastructure dated September 17, 2024
  - 2. Finance
  - 3. Planning and Community Services
    - a) Land Use Bylaw Amendment - Bylaw No. 1352-24 NW 10-6-2 W5 within Beaver Mines
      - Report from Development dated September 18, 2024
  - 4. Municipal
    - a) CAO Report
      - Report from Administration, dated September 17, 2024
- H. CORRESPONDENCE
  - 1. For Action
    - a) Shaping Energy Future Competitiveness
      - Invitation from Energy Futures Lab
  - 2. For Information
    - a) Brownfield Redevelopment for Community Energy
      - Letter of Funding Approval from Green Municipal Fund Council
    - b) Sunrise Solar Project GP Limited
      - Letter from AUC dated September 12, 2024

I. NEW BUSINESS

J. CLOSED MEETING SESSION

K. ADJOURNMENT

MINUTES  
REGULAR COUNCIL COMMITTEE MEETING  
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9  
Tuesday, September 10, 2024 2:00 pm  
Council Chambers

Present: Reeve Dave Cox, Deputy Reeve John MacGarva, and Councillors Tony Bruder, Rick Lemire and Jim Welsch.

Staff: CAO Roland Milligan, Public Works Manager Alan McRae, Financial Manager Brendan Schlossberger, Utilities & Infrastructure Manager David Desabrais, Development Officer Laura McKinnon and Executive Assistant Jessica McClelland.

Reeve Dave Cox called the meeting to order, the time being 2:00 pm.

1. Approval of Agenda

Councillor Jim Welsch

Moved that the agenda for the September 10, 2024 be approved as presented.

Carried

2. Delegation

a) Massif Energy

Tristan Walker with Massif Energy attended the meeting to discuss the Smart Energy Communities Benchmark. Pincher Creek was scored for Community Energy Systems and Processes and given a total score of 43%.

Tristan will host an upcoming workshop to discuss the energy mapping on September 25, 2024.

Tristan Walker left the meeting at this time, the time being 2:14 pm.

b) MD Health and Safety

Michelle Stuart, MD Health and Safety Specialist attended the meeting at this time to present to Council the quarterly safety summary. Since March, there has been the following events involving safety: Environmental – 1, Equipment damage – 5, Near misses – 1, Personal injuries – 4, Property Damage – 6, and Vandalism – 4. All were mild and corrective action was taken.

The COR Audit was also discussed and those results will be available by the end of the month.

Michelle Stuart left the meeting at this time being 2:29 pm.

3. Closed Session

Councillor Jim Welsch

Moved that Council move into closed session to discuss the following, the time being 2:30 pm.

a) Public Works Call Log – FOIP Sec. 24.1

REGULAR COUNCIL COMMITTEE MEETING  
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9  
TUESDAY, SEPTEMBER 10, 2024

Councillor Tony Bruder attended the meeting at this time, the time being 2:38 pm.

b) Preliminary Tax Rate Discussion – FOIP Sec. 24.1

Councillor John MacGarva

Moved that Council move out of closed session, the time being 3:59 pm.

Carried

4. Asset Management

Financial Manager Brendan Schlossberger presented to Council an update to the Asset Management Plan for the MD of Pincher Creek.

5. Round Table

Residents firefighting concerns – costs, equipment design, Emergency Services budget.  
Faded safety signs.  
Potential for a Community Events board.

6. Adjournment

Councillor John MacGarva

Moved that the Committee Meeting adjourn, the time being 5:05 pm.

Carried

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REEVE

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CHIEF ADMINISTRATIVE OFFICER

**MINUTES  
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9  
REGULAR COUNCIL MEETING  
SEPTEMBER 10, 2024**

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, September 10, 2024 at 6:00 pm, in the Council Chambers of the Municipal District Administration Building, Pincher Creek, Alberta.

**PRESENT** Reeve Dave Cox, Deputy Reeve John MacGarva, Councillors Tony Bruder, Rick Lemire, and Jim Welsch.

**STAFF** CAO Roland Milligan, Utilities & Infrastructure Manager David Desabrais, Financial Manager Brendan Schlossberger, Public Works Manager Alan McRae, Development Officer Laura McKinnon, and Executive Assistant Jessica McClelland.

Reeve Dave Cox called the meeting to order at 6:00 pm.

**A. ADOPTION OF AGENDA**

Councillor John MacGarva 24/373

Moved that the agenda for September 10, 2024 be amended to include:

- The Smart Energy Community Benchmarking Workshop – September 25, 2024

AND THAT the agenda be approved as amended.

Carried

**B. DELEGATIONS**

**C. MINUTES**

1) Council Committee Meeting Minutes – August 27, 2024

Councillor Tony Bruder 24/374

Moved that the minutes of the Council Committee Meeting of August 27, 2024 be approved as presented.

Carried

2) Council Meeting Minutes – August 27, 2024

Councillor Jim Welsch 24/375

Moved that the minutes of the Council Meeting of August 27, 2024 be approved as presented.

Carried

**D. UNFINISHED BUSINESS**

**E. BUSINESS ARISING FROM THE MINUTES**

a) Pincher Creek Regional Library

Councillor Tony Bruder 24/376

Moved that Council support the concept for the proposed Library expansion, in principle, and support the Library Board obtaining concept site plans from an architect;

AND THAT there is no guarantee of future funding for this project.

Carried

Minutes  
 Council Meeting  
 Municipal District of Pincher Creek No. 9  
 September 10, 2024

b) Parks Canada

Councillor John MacGarva 24/377

Moved to receive the presentation from August 27, 2024 from Parks Canada as information.

Carried

Councillor Rick Lemire declared a conflict of interest and removed himself from the meeting, the time being 6:07 pm.

c) Engine Retarder Brake Sign Request - Lundbreck Hill

Councillor John MacGarva 24/378

Moved that Council approve application to Alberta Transportation for placement of Engine Retarder Brake Sign, at the requested locations on the Lundbreck Hill.

Motion Defeated

Councillor Rick Lemire returned to the meeting, the time being 6:15 pm.

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Tony Bruder – Division 1
  - ALUS Landowner Meeting
  - RCMP Town Hall
2. Councillor Rick Lemire – Division 2
3. Reeve Dave Cox– Division 3
  - Pincher Creek Foundation
  - Pincher Creek Emergency Services
  - Mayors and Reeves
4. Councillor Jim Welsch - Division 4
5. Councillor John MacGarva – Division 5
  - Lundbreck Citizens Council

Councillor Tony Bruder 24/379

Moved to accept the Committee Reports as information.

Carried

G. ADMINISTRATION REPORTS

1. Operations

a) Public Works Operations Report

Councillor Jim Welsch 24/380

Moved that Council receive the Public Works Operations Report, including Schedule A – Operations Report, and Schedule B – Shop/Fleet Report, for the period August 19, 2024 to August 30, 2024 as information.

Carried

b) Dust Control Trial

Councillor Rick Lemire 24/381

Moved that Council waves clause 13 of Corporate Policy C-PW-009 for a trial of NSC Minerals dust control product.

Carried

Minutes  
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 Municipal District of Pincher Creek No. 9  
 September 10, 2024

c) Utilities & Infrastructure Report

Councillor Tony Bruder 24/382

Moved that the Utilities & Infrastructure report for August 2, 2024 to September 4, 2024 is received as information.

Carried

d) Oldman Reservoir Emergency Intake; Capital Adjustment

Councillor Rick Lemire 24/383

Moved that Council revise the 2024 project budget for the Oldman Reservoir Emergency Intake Capital Project to \$1.8M from \$1.65M,

AND THAT Council modify funding for the Project from solely the Water and Wastewater Reserve to the Alberta Municipal Water/Wastewater Partnership Program and the Drought and Flood Protection Program with a maximum of \$135,000 funded through the Water and Wastewater Reserve.

Carried

2. Finance

3. Development and Community Services

a) The Smart Energy Community Benchmarking Workshop – September 25, 2024

Councillor Tony Bruder 24/384

Moved that any interested Councillor be authorized to attend the Smart Energy Community Benchmarking Workshop on September 25, 2024.

Carried

4. Municipal

a) CAO Report

Councillor Jim Welsch 24/385

Moved that Council receive for information, the Chief Administrative Officer's report for the period July 5, 2024 to August 23, 2024.

Carried

H. CORRESPONDENCE

1. For Action

a) National Legion Week

Reeve Dave Cox declares the week of September 15 thorough 21, 2024 as National Legion Week.

b) Foothills Little Bow - Meeting Preparation - September 20, 2024

Councillor Tony Bruder 24/386

Moved to approved administration to put a gift basket together for \$150, to be taken from 2-75-0-770-2765 for the upcoming Foothills Little Bow Meeting.

Carried

Minutes  
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 September 10, 2024

- c) RMA Fall Convention – Registration - November 4 through 7, 2024

Council discussed upcoming RMA Convention and will advise administration if they are attending. Council would like to meet with the Minister of Transportation regarding increased traffic on Municipal roads due to tourism to public lands, as well as moving forward with a Regional Airport.

2. For Information

- a) Sunrise Solar Project Update (Moved to closed)  
 - Letter from Blake, Cassels & Graydon LLP

Carried

I. NEW BUSINESS

J. CLOSED SESSION

Councillor Jim Welsch 24/387

Moved that Council move into closed session to discuss the following, the time being 7:56 pm.

- a) Sunrise Solar Project – FOIP Sec. 24.1  
 b) Road Closure and Purchase Request Adjacent to SW 18-6-1 W5 – FOIP Sec. 24.1  
 c) Road Closure and Purchase Request Adjacent to Lot 1, Block 4 Plan 9710823 – FOIP Sec. 24.1  
 d) Road Closure and Purchase Request Between Ne 11-7-2 W5 and SE 14-7-2 W5

Carried

Councillor John MacGarva 24/388

Moved that Council move out of closed session, the time being 8:49 pm.

Carried

- a) Road Closure and Purchase Request Adjacent to SW 18-6-1 W5

Councillor Tony Bruder 24/389

Move that Council approve the request to close and purchase portions of undeveloped Statutory Road Allowance between SW 18-6-1 W5 and NW 7-6-1 W5, with the applicant being responsible for all costs associated with the closure, purchase and consolidation with the parcels;

AND THAT the MD have final say on the survey to ensure correct consolidation.

Carried

- b) Road Closure and Purchase Request Adjacent to Lot 1, Block 4 Plan 9710823

Councillor John MacGarva 24/390

Moved that as per policy 123, which states that a statutory road allowance shall not be sold unless there is a clear benefit to the Municipality at large and does not adversely affect the legal or physical access, Council deny the request to close and purchase the road allowance between Lot 1, Block 4, Plan 9710828, and Lot 2, Block 3, Plan 9710828.

Carried



Minutes  
Council Meeting  
Municipal District of Pincher Creek No. 9  
September 10, 2024

c) Road Closure and Purchase Request Between NE 11-7-2 W5 and SE 14-7-2 W5

Councillor Tony Bruder 24/391

Moved that as per policy 123, which states that a statutory road allowance shall not be sold unless there is a clear benefit to the Municipality at large and does not adversely affect the legal or physical access, Council deny the request to close and purchase the Statutory Road Allowance between NE 11-7-2 W5 and SE 14-7-2 W5.

Carried

K. ADJOURNMENT

Councillor Tony Bruder 24/392

Moved that Council adjourn the meeting, the time being 8:05 pm.

Carried

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REEVE

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CHIEF ADMINISTRATIVE OFFICER

**MINUTES  
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9  
SPECIAL COUNCIL MEETING  
SEPTEMBER 16, 2024**

The Special Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, September 16, 2024 in the Town of Pincher Creek Council Chambers.

Notice of this Special Council Meeting was posted on the MD website and social media.

- PRESENT** Reeve Dave Cox, Deputy Reeve John MacGarva, and Councillors Rick Lemire, Jim Welsch and Tony Bruder.
- STAFF** CAO Roland Milligan and Executive Assistant Jessica McClelland.
- ALSO** Town of Pincher Creek: Mayor Don Anderberg, Councillors Mark Barber, David Green, Sahra Nodge, Brian Wright and Wayne Oliver. CAO Conrad Dunbar, Executive Assistant Carolina Hunsperger and Director of Finance and Human Resources Wendy Catonio.

Reeve Dave Cox called the meeting to order at 5:38 pm.

**A. ADOPTION OF AGENDA**

Councillor Jim Welsch 24/393

Moved that the Special Council Agenda for September 16, 2024 be approved as presented.

Carried

**B. DELEGATION**

**C. NEW BUSINESS**

1) Airport Committee and Future Development

Councillor Tony Bruder 24/394

Moved to direct administration to move forward on a regional water and sewer services plan with the Town of Pincher Creek, to include the provision of those services to the regional airport.

Carried

2) Septic Waste Disposal

Town Council directed that the Town of Pincher Creek administration explore a possible solution for a regional approach for safe septic disposal for the community within the Town of Pincher Creek.

Councillor Jim Welsch 24/395

Moved that administration work in partnership with the administration of the Town of Pincher Creek towards finding a solution for a regional approach for safe septic disposal for the community.

Carried

3) Review – Pincher Creek Emergency Services Commission Funding Model

Councillor Tony Bruder 24/396

Moved that, in order to allow for full review, the funding agreement continue for the 2025 budget with Pincher Creek Emergency Services Commission.

Carried

Minutes  
 Special Council Meeting  
 Municipal District of Pincher Creek No. 9  
 September 16, 2024

Councillor Rick Lemire 24/397

Moved that the Town will engage Transitional Solutions Inc. to review the Pincher Creek Emergency Services Commission Agreement, including the funding model,

AND THAT Town administration seeks all funding opportunities available,

AND THAT the MD budget up to a maximum of \$15,000 to match the Town's funding commitment to cover the cost of Transitional Solutions Inc.

Carried

The Town will send a letter to the Pincher Creek Emergency Services Committee to request partnership in the review, as a funding partner, at 1/3 the total cost after grants.

4) Committee's (Scholarship Committee and Health Care Workers Retention Committee)

Discussion took place regarding the Scholarship Committee and Health Care Workers Retention Committee, which were approved in 2023. The committees will be more active moving forward.

5) Canada Day Fireworks

Councillor John MacGarva 24/398

Moved that the MD agreed to budget funding Canada Day fireworks for an additional 3 years, from 2025-2027, with \$7,500 being donated to the Town of Pincher Creek annually.

Carried

D. CLOSED SESSION

E. NEXT MEETING

Councillor Jim Welsch 24/399

Moved that the next Special (Joint Council) Meeting be scheduled for January 21, 2025 and is to be hosted by the MD of Pincher Creek.

Carried

F. ADJOURNMENT

Councillor Tony Bruder 24/400

Moved that Council adjourn the meeting, the time being 7:28 pm.

Carried

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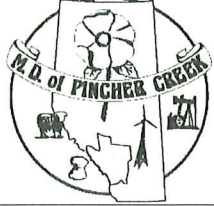


REEVE

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CHIEF ADMINISTRATIVE OFFICER

# Recommendation to Council

G1a

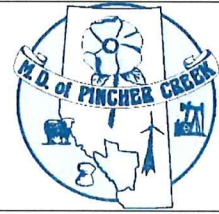
<b>TITLE: PUBLIC WORKS DEPARTMENT REPORT</b>			
<b>PREPARED BY: ALAN MCRAE</b>		<b>DATE: September 17, 2024</b>	
<b>DEPARTMENT: PUBLIC WORKS</b>			
<b>ATTACHMENTS:</b> 1. Schedule A- Shop/Fleet Report 2. Schedule B- Operations Report			
<b>APPROVALS:</b>			
 <b>Department Director</b>	<b>Sept 17, 2024</b> <b>Date</b>	<i>ACTING CAO</i>  <b>CAO or Designate</b>	<i>24/09/24</i> <b>Date</b>

<b>RECOMMENDATION:</b>  <b>THAT Council, accept the Public Works Department Report for the period of September 2 to September 13th, 2024 as information.</b>
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<b>BACKGROUND:</b>  <b>Gladstone:</b> Work was started on August 27 <sup>th</sup> . The substantial rained received on Aug 28 <sup>th</sup> caused us to shut down road to traffic and reroute them through Beaver Mines. The week of Sept 2 <sup>nd</sup> -6 <sup>th</sup> more hard surface was ground up and reworked. Due to rainy week and uncertain weather it was decided not to open up the remaining 600m. Weather dependent the last portion will be ground up the week of the 16 <sup>th</sup> .  <b>Roadside Mowing-</b> Ongoing- Div 4 and 5 complete with some of 2 completed. Working in Div 1 and 3. Estimate 2 weeks left.  <b>Patton Park-</b> Work completed around Patton park- Boulders on path, v fence installed on West side, post installed where fence was cut to make way for path.  <b>Budget Pricing-</b> Obtain pricing for capital budget talks  <b>Interviews for open Assistant Manager Position</b>
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# PUBLIC WORKS REPORT SCHEDULE "A"

## SHOP/FLEET OPERATIONAL REPORT



PREPARED BY: ALAN MCRAE

DATE: September 17, 2024

DEPARTMENT: PUBLIC WORKS

ATTACHMENTS: N/A

### SHOP/FLEET OPERATIONS SUMMARY:

#### Graders

Unit #64- Front drive hose  
Unit #59-Mower deck repairs and replace right tandem front tire  
Unit #59-Call out- Injector harness repair  
Unit #61-Engine rebuild  
Unit #71-Service  
Unit #64-Service

#### Heavy Equipment

Unit #Rock Picker- Grease zerk repair for bearing  
Unit #43(NH Tractor)- Call out- 3 point hitch lift issues

#### Heavy Trucks

Unit #419 (Highway Tractor)- CVIP and repairs

#### Light Duty and Light Trailers

Unit #400 (Flat Deck)- Steering Repairs  
Unit #488 (3/4 ton)- Air bag sensors and slip tank wiring fix  
Unit #498 (1/2 ton)- T/S electrical issue- change battery

### EVENTS

- One HD mechanic on holidays for one week

# PUBLIC WORKS REPORT SCHEDULE “B”

## PUBLIC WORKS OPERATIONAL REPORT



**PREPARED BY: TONY NAUMCZYK**

**DATE: September 17, 2024**

**DEPARTMENT: PUBLIC WORKS**

**Alan McRae**

**September 17, 2024**

**ATTACHMENTS:**

**Department Supervisor**

**Date**

**1. n/a**

**PUBLIC WORKS OPERATIONS SUMMARY:**

**IN FIELD Activity- September 2 to September 13/2024**

1. 5 Graders maintaining roads- assisted by water trucks
2. Permanent snow fence removal–Trembley Road –For Brian Mackenzie
3. Gladstone road resurface project
4. Roadside Mowing –Div2/3 and Div 1
5. Sign install/repair
6. Call log items
7. Mowing around Water Facilities-skid steer mower
8. Guardrail clean out/includes weed whipping
9. Ditching on Breckinridge (Lundbreck)
10. Re-gravel –Div 4
11. Private driveway grading



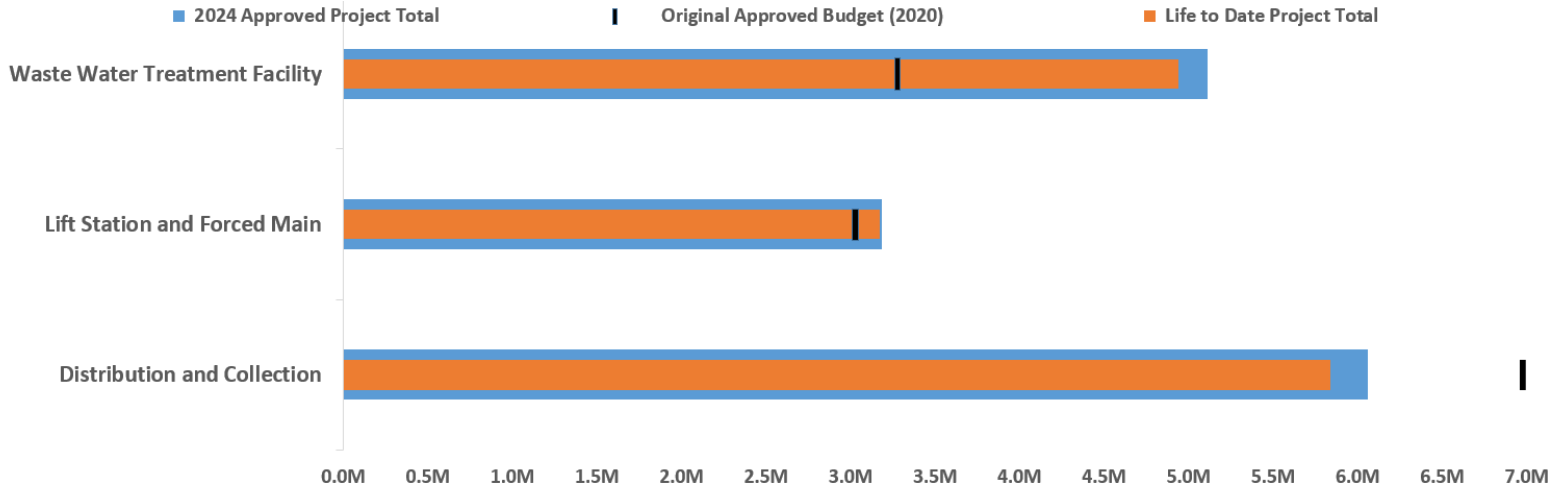
**M.D. OF PINCHER CREEK NO. 9**  
**UTILITIES & INFRASTRUCTURE REPORT**

G1b

**BEAVER MINES**

Spend as of **Sep 16<sup>th</sup>: 13,952,764** ~~Sep. 4<sup>th</sup>: \$13,952,422~~ / \$14,359,848  
(97%)

**September 15<sup>th</sup>, 2024: \$13,952,764**



- **Beaver Mines Water Distribution, Collection System**

- Tender was awarded to BYZ on July 21, 2021
  - 1. BYZ Enterprises Inc. **\$5,468,977.50 (Budget \$6,251,600)**
- Working to closeout contractual duties related to landowner ROW agreements and remaining related costs. 5 of 6 closed out
- Record drawings & GIS data received. Awaiting remaining closeout docs (Op. & Maint. manuals, photos) from MPE
- Warranty walkthrough completed May 16<sup>th</sup>. Identified list of concerns and potential adders. Primarily related to manhole infiltration and road delineation
  - Contractor mobilized week of Aug 12<sup>th</sup> to address final deficiency and scope additions related to project. Anticipate completion within 3-4 weeks
  - Walkthrough of this years work complete August 27<sup>th</sup>. Majority of work addressed. Remaining:
    - Intersection/roadway delineators
    - Gravel touchup work near lift station (complete)
    - Septic tank abandonment near meter station (complete)
    - Fence fix in NW section of Hamlet (scheduled week of Council)
    - Rainstopper installations in all manholes (90% complete)
    - Flush and repair on manhole in front of BM store
    - STORZ fitting installation on all hydrants (scheduled Sep 26-27)
    - Final reseed/touchup work

- **Beaver Mines Waste Facility/System**
  - Tender was awarded to BYZ on May 31, 2022
    - BYZ Enterprises **\$2,338,309.00 (Original Budget \$2,076,999)**
  - Substantial completion achieved Dec 15<sup>th</sup>. Deficiencies to be addressed 2024
  - Warranty walkthrough completed May 23<sup>rd</sup>. Warranty work and final cleanup has begun. Remaining deficiency/warranty work includes:
    - Deficient top soil on laterals
      - *Moving forward with alternate contractor. 2<sup>nd</sup> week of October*
    - Building stormwater drainage channel
      - *Moving forward with alternate contractor. 2<sup>nd</sup> week of October*
    - Lateral programming/calibration (Banner)
      - *Working through with Banner. Heat trace warranty repairs required*
    - Electric panel code approval
      - *Extended warranty requested from MD. Agreed to in principal*
    - Small sloughed slope near lagoon entrance
      - *Fixed*
    - Septic tank infiltration (repaired)
      - *Extended warranty requested. Agreed to in writing to Spring 2025*
    - Spot reseeded
      - *Complete*
    - Lagoon liner
      - *Extended warranty requested, costed response received from BYZ. Reaching out directly to sub contractor*
    - Misc. minor repair work (eaves, fencing, air compressor dryer, etc.)
      - *Partially complete, plan in place to address wet air*
  - Record drawings received
- **Beaver Mines Forcemain & Lift Station**
  - Awaiting **minor changes to Record drawings**
  - MGA Section 534(2) Total Completion Noticed issued and newspaper ad **released**

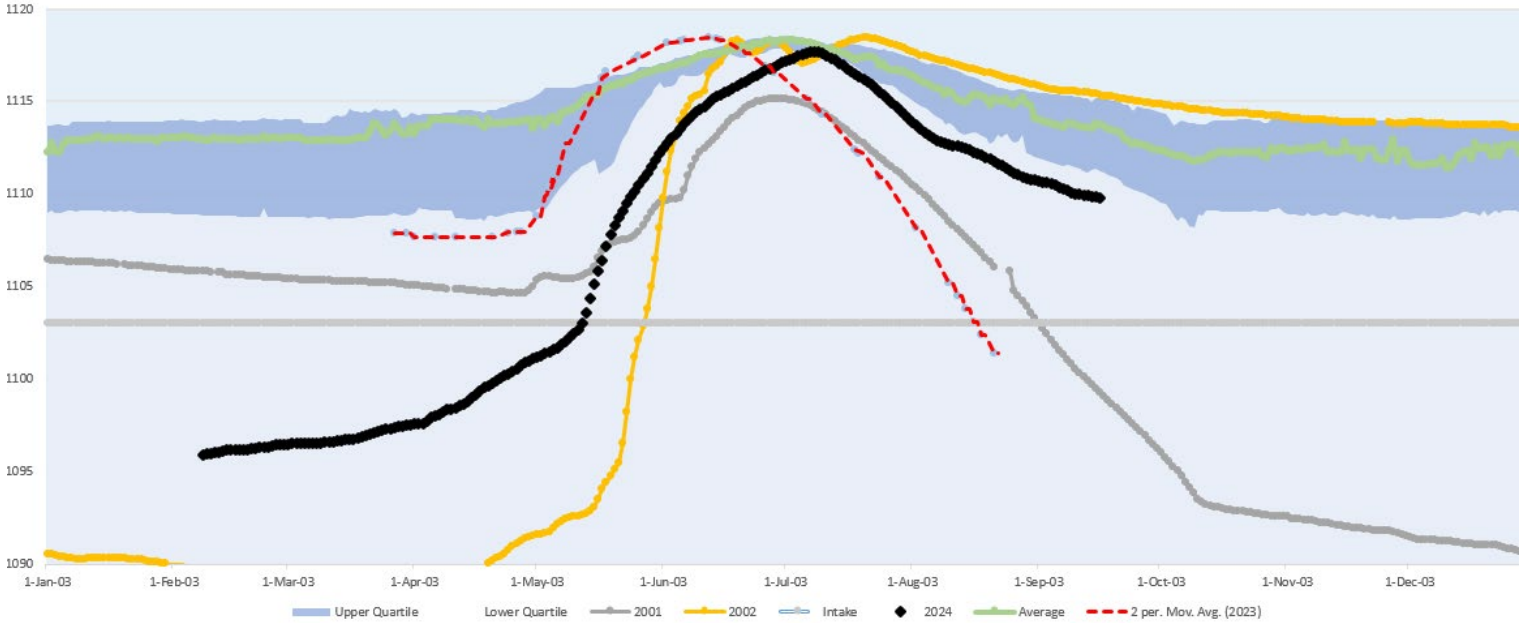
## Current Water Operations Activity

### **Reservoir & Runoff Tracking**

- Reservoir levels have been dropping since July 8<sup>th</sup>, 2024
  - Reservoir volume September 16<sup>th</sup>: **64.49%** September 3<sup>rd</sup>: **67.4%**
- Alberta Environment Mountain Runoff Forecast August Update:
  - Oldman River basin:
    - Much below average to below average for August to Sep.
    - March-July recorded volumes are much below average to below average

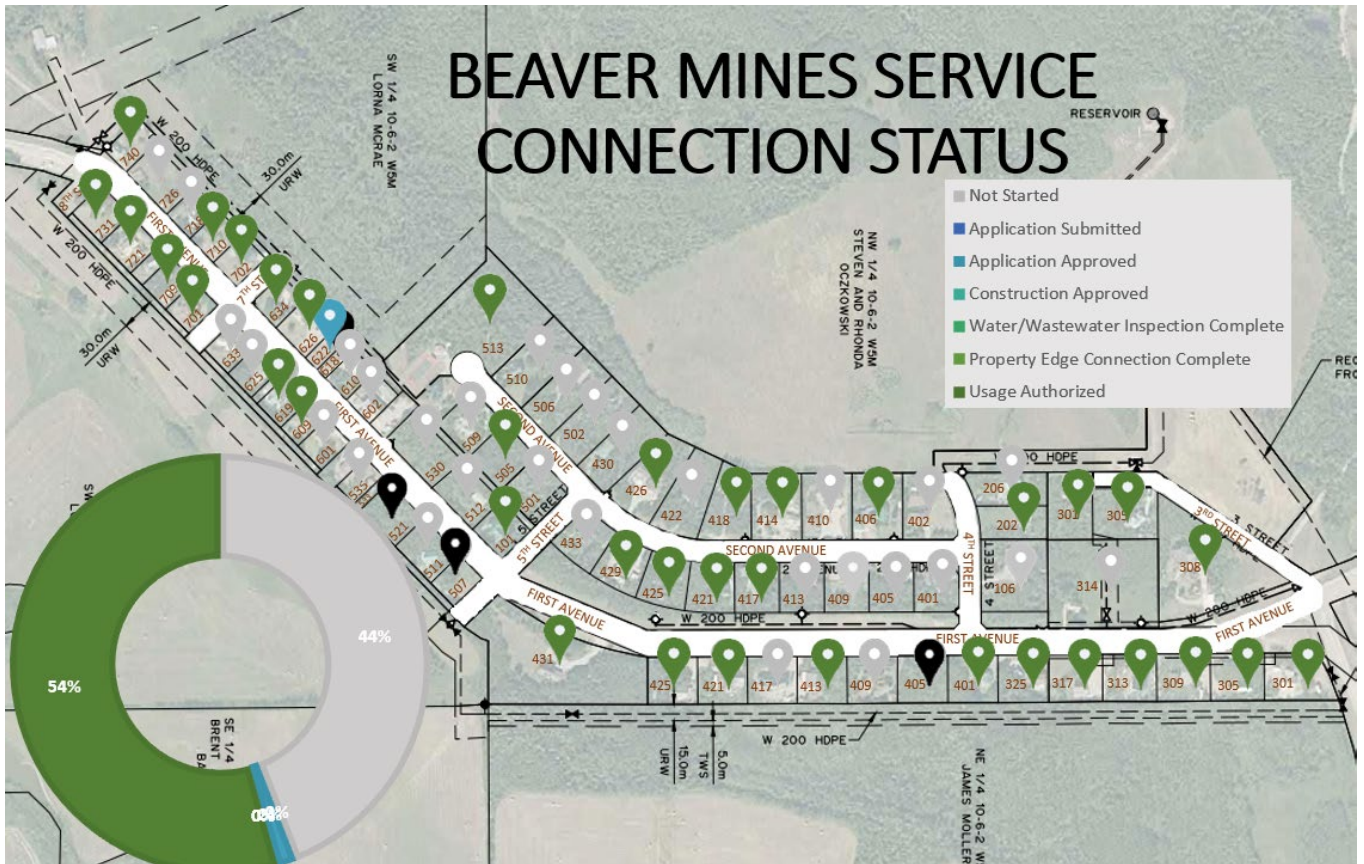


## Oldman Reservoir Historic Levels



### Beaver Mines Lot Servicing

- 38/68 applications received, 38 approved, **37/35** connected (**54/52** %)
- Hydrant flow testing in BM was completed by PCES and passed for fire flow. PCES is updating the Fire Underwriters Survey



## Standpipes

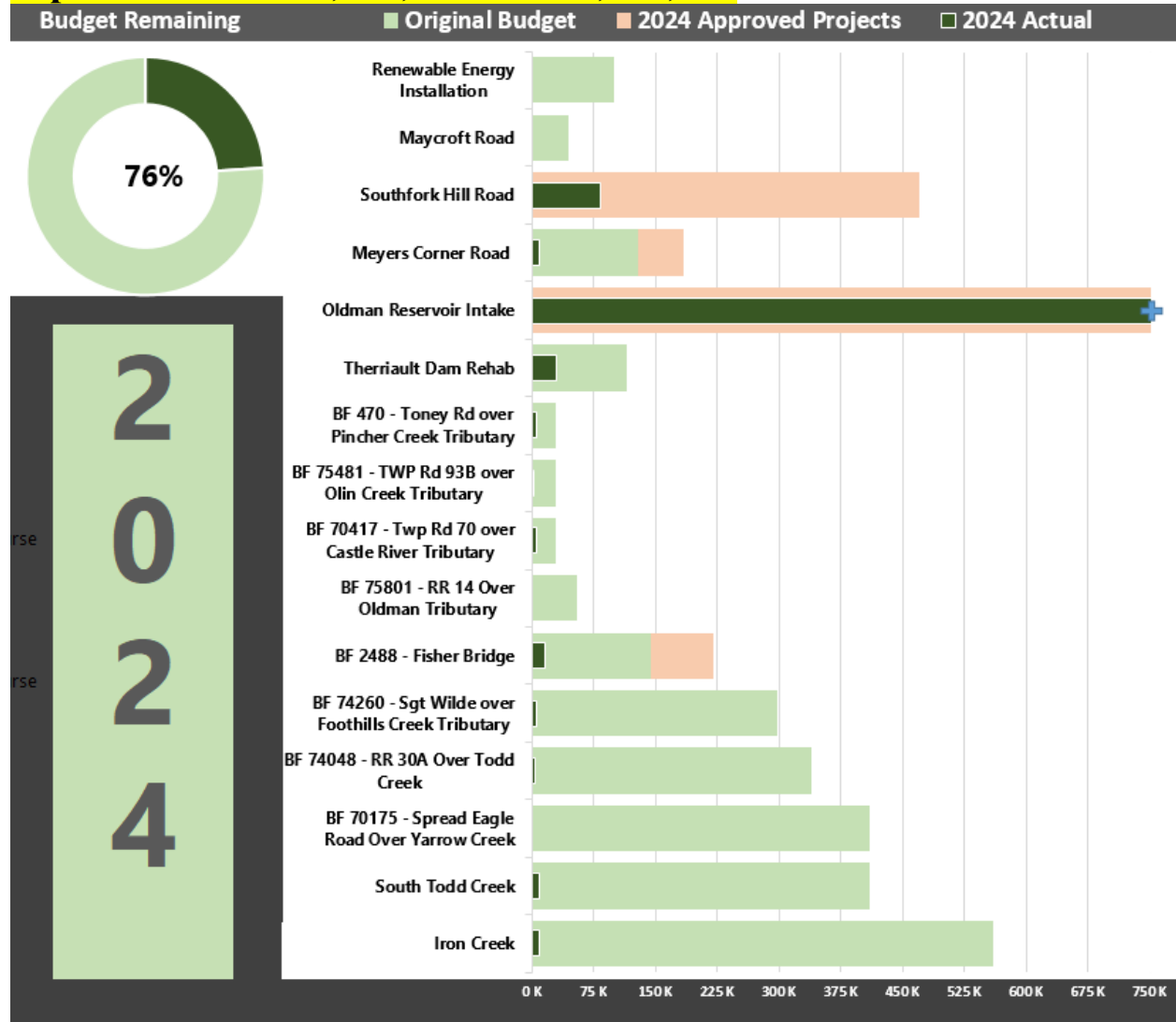
- Last known issue: June 19<sup>th</sup>, 2024 (PC standpipe upper nozzle caught. Half day downtime)

## General Updates September 16<sup>th</sup>, 2024:

- WTP license expiring, beginning process to renew
  - WPO drafting new operations and emergency response plans
- Bobby Burns water license expiring. Submitted new license, awaiting response
- Annual Lundbreck hydrant flushing complete
- Confirmed Lundbreck historic aquifer needs installation improvements to meet AEPA license requirements for irrigation. Ensuring fixes meet requirements
  - Installation complete, including meter install. Working through programming issues. Goal is to ensure setup in compliance with AEPA requirements
- Sanitary flush program for Lundbreck awarded to McGills. Plan to complete first week of October
- Muskrats inhabiting Lundbreck Lagoon cell #1. Permit submission complete, traps setup
  - 8 successful traps to date
- Private water line inspection complete South of Lundbreck. Discussing existing UROWs related to installations feeding other properties and potential for MD ownership
- Maintenance planning for new WWTP
- Multiple valve casings hit by mowers near Lundbreck reservoir and WTP. Planning repairs and better marking to avoid in future

## Large Capital and Other Projects

Total 2024 Approved Budget: ~~\$5,098,000~~ 4,948,000. Spend as of September 16<sup>th</sup>: \$1,711,428 4<sup>th</sup>: ~~\$1,705,192~~



### Therriault Dam – Rehabilitation Work

*Geotechnical and Hydrogeology study complete in 2023. 2024 engineering required to determine most economically viable solution to address undersized spillway/overtop potential. Toe berm upgrades will address seepage*

- Kicked off wind/wave setup analysis and final preliminary engineering April 22<sup>nd</sup>
- Completing training workshop for Safety Inspections with AtkinsRealis (formerly SNC)
  - Setting up program for internal inspection and data reading at Therriault. Initial team inspection and data gathering complete. AtkinsRealis report received for annual performance check. Site visit complete Aug 19<sup>th</sup> due to observed seepage and piezometer data reading issues. Data reading issues resolved
    - Inspection and data logging report received Sep. 6<sup>th</sup>. Seepage appears to have increased slightly, full extent cannot be verified without stripping

- Reviewed revised wind/wave assessment May 28<sup>th</sup>. Preliminary concept includes returning existing spillway to original width, adding wave damping material, slight raise of embankment near spillway, and riprap protection of lower spillway
  - Draft report received July 19<sup>th</sup>. Awarded additional scope to prepare preliminary drawings and estimate detail in preparation for detailed design. **Estimate received, awaiting full conceptual drawings and final report**

### **Lundbreck Lagoon Resiliency Analysis & Regionalization – Engineering 2023/24**

*Review Lagoons ability to take on more flow (both regular and high strength). Review Cowley Lagoons ability to do the same, and options for regionalization*

- Notice of successful grant received Mar. 21<sup>st</sup>, 2023
- Brewery discharge and sampling underway
- Lundbreck, Cowley, and regional report drafts received and reviewed. Once actual flow data is measured in 2024 the three (3) studies can be finalized
  - Actual flow monitoring equipment installed June 27<sup>th</sup>. Measuring flow through Summer. Preliminary data shows minimal storm event influence
  - Plan to pull out monitoring **Sep. 20<sup>th</sup> and finalize reports**

### **Oldman Reservoir Water Intake Low Level Project**

- \$1.68M grant application finalized Jan 30<sup>th</sup>, 2024 for up to two (2) structures in reservoir
  - Approval received for \$1.8M project, covering up to 75% of costs
- Installs completed on new VIS locations near old Cowley wells. Full testing complete
  - **Draft final reporting received from hydrogeologist with theoretical long term sustainable yields, which can be used as a basis for future studies**
- Four (4) quotations received for balance of scope
  - Awarded to low bidder (Porter Tanner) at \$619,386 (below Engineers estimate)
- Project completion date was May 31<sup>st</sup>, 2024 (including above water scope), extended due to additional of pump VFDs
  - Delivery date for VFDs is **now November due to supplier delays**
- One structure is tied in with temporary electrical using the existing VFD
- Grant application for DFPP (Drought and Flood Protection Program) submitted June 6<sup>th</sup>
  - Approval received August 6<sup>th</sup> to assist with topping up Capital Project and cover 70% of costs for a Drought Projects Assessment
- Permanent license amendments for new points of diversion received for five (5) of six (6) major water licenses. Awaiting final amendment (Castle Parks). TDL extended to Oct. 1<sup>st</sup>

### **Regional Drought Strategic Implementation Strategy & Raw Water Storage Project**

- \$3.37M grant application for 3 month (25-year) forecasted volumes
  - Approval received for \$3.4M project, up to 75% of costs. Signed and sent to ATEC
- \$145,000 grant application for a Drought Projects Assessment
  - Approval received to cover up to 70% of costs. **Grant contract reviewed and signed**
- No capital work approved for these projects in 2024

## Southfork Hill Road

*Emergent investigatory and repair work for the Southfork Hill slide issues*

- Contractor paid out for cancelled contract
- \$32,000 awarded to complete desktop geotechnical/survey work
- Potential for more boreholes to be recommended depending on existing data
- Historical review of data and air photos complete
- Initial geotech desktop report received Sep 13<sup>th</sup> with slope profiles and modelling of recent failures. Review scheduled regarding next steps Sep 17<sup>th</sup>

## Meyers Corner Road Culvert

*\$130,000 to replace failed 900mm culvert with 1200mm culvert via boring method*

- Sizing and aquatic assessment complete by Roseke. Recommendation is either:
  - Open cut 1.4m diameter x 41m CSP
  - Bored 1.37m x 35m Smooth Walled Welded Pipe
    - Much higher velocity requires larger riprap to prevent future erosion
- Boring quote for 1.37m pipe exceeds available budget
- Budget increased Aug 27<sup>th</sup>. Awarded UROW acquisition and geotechnical work to Roseke
  - Geotechnical work complete, confirmed mostly clay (appears suitable for drilling)
  - Survey being complete and conceptual design drawing to confirm contractors pricing prior to ROW acquisition

## Maycroft Road

*Rebuild and reconstruct top 300mm of 6km road surface along with 6km of linear ditching. \$45,000 approved for engineering in 2024*

- Awarded \$14,000 to MPE Engineering Aug. 12<sup>th</sup> to complete initial aerial drone survey/assessment work and cost estimation under ACP grant
- Plan to drone survey whole road and provide conceptually costed solutions by end of October

## Transportation Master Plan

*\$200,000 grant received from ACP to complete a Transportation Master Plan, consisting of a paved, gravel road condition assessment, culvert (non Bridge File) condition assessment, gravel pit analysis, airport runway assessment*

- Partial award to MPE Engineering Aug. 12<sup>th</sup> to complete a paved and gravel road condition assessment (\$72,000)
- Aug. 28<sup>th</sup> awarded culvert and gravel pit assessment to MPE Engineering (\$74,000)
- Prioritizing gravel pit volumes/assessments and Maycroft scope for remainder of year

## Energy Projects

- **General Updates**
  - QUEST net zero accelerator
    - Energy mapping workshop proposed date is Sep. 25<sup>th</sup>
- **Clean Energy Improvement Program**
  - Program being managed under contract going forward with Massif Energy
  - 3 pre-qualifications received

## Bridge Files

- **Bridge File 2488 – Fisher Bridge, NW-26-07-02-W5M**
  - RFPQ (Request for Contractor Pre-Qualification) for Installation awarded to low bidder (**Cost: \$330,954. Eng. Est: \$349,000**)
  - Existing abutments will have partial depth repairs complete, and cracks will be epoxy injected and sealed. Work falls under new DFO code of practice for clear span bridge
    - Scour identified under existing abutment. Costed plan included for 2024 budget
  - Revised costing approved by Council. Permit work underway
    - DFO, Historical Resources, Public Lands Disposition submitted
      - Public Lands TFA provided, DFO has not provided approval in time for majority of work to begin this season
        - DFO response received Sep 3<sup>rd</sup> with additional questions on work
    - Potential for some protective injection work to be done this year
- **Bridge File 74260 – SGT Wilde over Foothills Creek Trib, SW-13-005-29 W4M**
  - 2m x 25m L culvert replacement. Road closure required
  - Tender posted July 19<sup>th</sup>, closed August 2<sup>nd</sup>, 2024. 9 Bids received. Awarded to low bidder NLSS Construction (**Cost: \$137,890, Eng. Est.: \$245,971**)
    - 4 bids received under estimate, 5 over (\$137,890 - \$489,601)
  - Design work was complete in 2022. STIP application unsuccessful
  - Land ROW acquisition complete
  - Kicked off Sep. 11<sup>th</sup>, contractual completion Nov 1<sup>st</sup>
  - Anticipate mobilization week of Sep 23<sup>rd</sup>, 10-15 days of work requiring road closure
- **Bridge File 74048 – Todd Creek Culvert, NW-36-009-03 W5M**
  - Preliminary engineering complete
  - 2024 budget is to replace if STIP successful. Install timber struts if not
    - STIP unsuccessful
  - Stream isolation measures will be required, QAES and quotation work kicked off
    - Design work complete. Can install outside of fish window as long as permitting is received this Summer/Fall
    - DFO review received Aug 28<sup>th</sup>, 2024
  - Awarded scope to TA Excavating as an adder to South Todd Creek tributary contractual obligations (\$30,000)
- **Bridge File 70175 – Yarrow Creek Bridge Rehabilitation, NW-22-003-030 W4M**
  - Preliminary Engineering & Design complete

- Perform a pile splice repair on two piles in the west abutment, replace the east pile cap, place fill and riprap at the west headslope, minor wheel guard repairs & repairs to timber span, channel realignment, and west abutment riprap work
  - Sensitive stream habitat, SARA permit required. Construction window of August
  - Cannot submit permits until Spring as stream work is required. May be difficult to achieve completion this year
    - Completion not achievable this year due to DFO permit delays
  - Water Survey of Canada notified regarding measurement which needs to be moved
  - Land signoff taking longer than anticipated due to environmental easement questions. Information provided regarding environmental easement, anticipating approval to be given (not yet received)
- **Bridge File 75801 – Oldman River Tributary Culvert, SW-09-010-01 W5M**
    - Preliminary engineering complete. Struts recommended, drawing complete
    - Install of vertical steel struts to prevent further culvert deflection
    - In-house quotation package released to local bidders July 30<sup>th</sup>. 1 quote received from Elkhorn/Thunder Mountain. Awarded (Cost: **\$32,822**, Eng. Est.: **\$40,600**)
    - Kicked off August 21<sup>st</sup>. **Final inspection complete September 11<sup>th</sup>**



- **Watercourse Crossing Inspection & Remediation Project – 100% Grant funded**
  - Anticipating regulatory Directives making dealing with SAR crossings mandatory
  - Funding agreement signed Mar. 28<sup>th</sup>, 2023 for \$1.55M to cover more assessment and engineering along with replacement of 2 crossings, to be complete by March 2025

- Status Report 2 complete May 15, 2024
  - Less than 10% spent on \$1.55M grant as of May 15, 2024
- Final two (2) QAES Assessments received for BF 74045 (Tetley Creek) and BF 1348 (Connelly Creek) and reviewed. Roughly \$600,000 in grant funding remaining after Iron, South Todd Tributary, and Cow Creek work. Best candidates for further work under the program are BF 1348 (Connelly Creek) and BF 7080 (Dungarvan Creek)
- **WCR #1: Iron Creek under Tapay (Carbondale) Road, LSD SE-15-006-03 W5M**
  - Tender for installation awarded to low bidder (TA Excavating) (**Cost: \$528,251. Eng. Est: \$443,000**) alongside South Todd Creek Tributary
    - Engineers Estimate: \$442,800
    - TA Excavating: \$528,251
  - Completion: September 30<sup>th</sup>, 2025
  - 100% grant funded
  - Structure is a 4.7m x 2m x 15m L corrugated steel box culvert
  - Permit submissions have begun. DFO has indicated review period for Species At Risk Act (SARA) permit will be 90 days despite delays in processing to date
    - DFO SARA approval received July 16<sup>th</sup>, 2024
  - Land signoff complete
  - Anticipate no spawning in this area currently, allowing potential work later in season
  - Contractor is hesitant to start work, especially concrete work over Fall due to sensitivities. Do not anticipate work to begin until 2025 for this project
- **WCR #2: S. Todd Creek Trib. under Chapel Rock Road, LSD SE-23-009-03 W5M**
  - Tender for installation awarded to low bidder (TA Excavating) (**Cost: \$282,400. Eng. Est: \$319,500**) alongside Iron Creek.
    - TA Excavating: \$282,420
    - Engineers Estimate: \$319,500
  - Completion: October 31<sup>st</sup>, 2024
  - 100% grant funded
  - Structure is a 1.8m x 24m open bottom CSP culvert
  - Pre-construction meeting held Aug. 19<sup>th</sup>. Fish window allows construction until Mid September. Submissions finalized (Traffic accom. plan, eco plan)
  - 15-20 days single lane traffic anticipated starting Aug 20<sup>th</sup>
  - Contractor hit a gas line in the creek Aug. 21<sup>st</sup> while isolating stream outside of acquired ROW. AEPA was notified immediately
    - Work began again on Aug. 29<sup>th</sup> with AEPA and Public Lands authorization. Remediation plans have been approved by Public Lands, AEPA, and DFO Sep. 16<sup>th</sup>. Code of Practice approval past Sep. 16<sup>th</sup> RAP approved
  - Weather delayed work 2 days Sep 19<sup>th</sup>/20<sup>th</sup>. Half of culvert has been installed and road has been flipped



September 8, 2024  
Structural base  
installation is underway.



September 9, 2024  
Clay seal and gravel  
backfill completed to 25%.  
Culvert was marked with  
150 mm lifts and required  
testing marks.



September 11, 2024  
Backfill of upstream barrel  
section completed.



- **Bridge File 70417 – TWN RD 70 over Castle River Trib., SE-05-007-01 W5M**
  - 6.1m clear span bridge with extensive rot and voids in piles and pile caps
  - Prelim. engineering to be complete in 2024 with intended construction in 2025
    - Awarded to Roseke Engineering July 4<sup>th</sup> (**\$19,369.65, Budget: \$30,000**)
  - Preliminary survey complete, reporting underway
  
- **Bridge File 75481 – TWN RD 93B over Olin Creek Trib., SW-23-009-01 W5M**
  - 1.5m x 24m L culvert with high deflection and corrosion
  - Prelim. engineering to be complete in 2024 with intent to address in 2025
    - Awarded to Roseke Engineering July 4<sup>th</sup> (**\$17,007.15, Budget: \$30,000**)
  - Preliminary survey complete, reporting underway
  
- **Bridge File 00470 – Toney Rd over Pincher Creek Trib., SE-02-006-01 W5M**
  - 1.6m x 43m L culvert with significant perforations and minor deflections
  - Class B waterbody
  - Prelim. engineering to be complete in 2024 with intent to address in 2025
    - Awarded to Roseke Engineering July 4<sup>th</sup> (**\$19,847.15, Budget: \$30,000**)
  - Preliminary survey complete, reporting underway

**Recommendation:**

That the Utilities & Infrastructure report for September 5<sup>th</sup> – 17<sup>th</sup> is received as information.


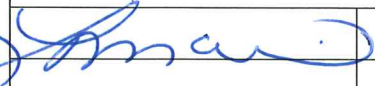

Prepared by: David

Date: September 17<sup>th</sup>, 2024

Council Meeting

Date: September 24<sup>th</sup>, 2024

## Recommendation to Council

<b>TITLE: Land Use Bylaw Amendment – Bylaw No. 1352-24 NW 10-6-2 W5 within Beaver Mines</b>		
<b>PREPARED BY:</b> Laura McKinnon	<b>DATE:</b> September 18, 2024	
<b>DEPARTMENT:</b> Planning and Development		
 <b>Department Supervisor</b>	24/09/18  <b>Date</b>	<b>ATTACHMENTS:</b> 1. Application for Amendment to Land Use Bylaw 1349-23 2. GIS Map 3. Bylaw No. 1352-24
<b>APPROVALS:</b>		
<b>Department Director</b>	<b>Date</b>	David Deschamps  ACTING CAO
		24/09/18  <b>Date</b>

**RECOMMENDATION:**  
 That Council give first reading to Bylaw No. 1352-24, being a bylaw to amend Land Use Bylaw 1349-23, and set the time and date for the required Public Hearing

**BACKGROUND:**  
 On September 11, 2024, the MD received an application from landowner Connaught Simmons to amend Land Use Bylaw 1349-23, for the purpose of changing the designation of her parcel from Hamlet Transitional Agriculture – HTA to Hamlet Single Detached Residential – HR-1 and Hamlet Public and Institutional – HPI (*Attachment No. 1*).

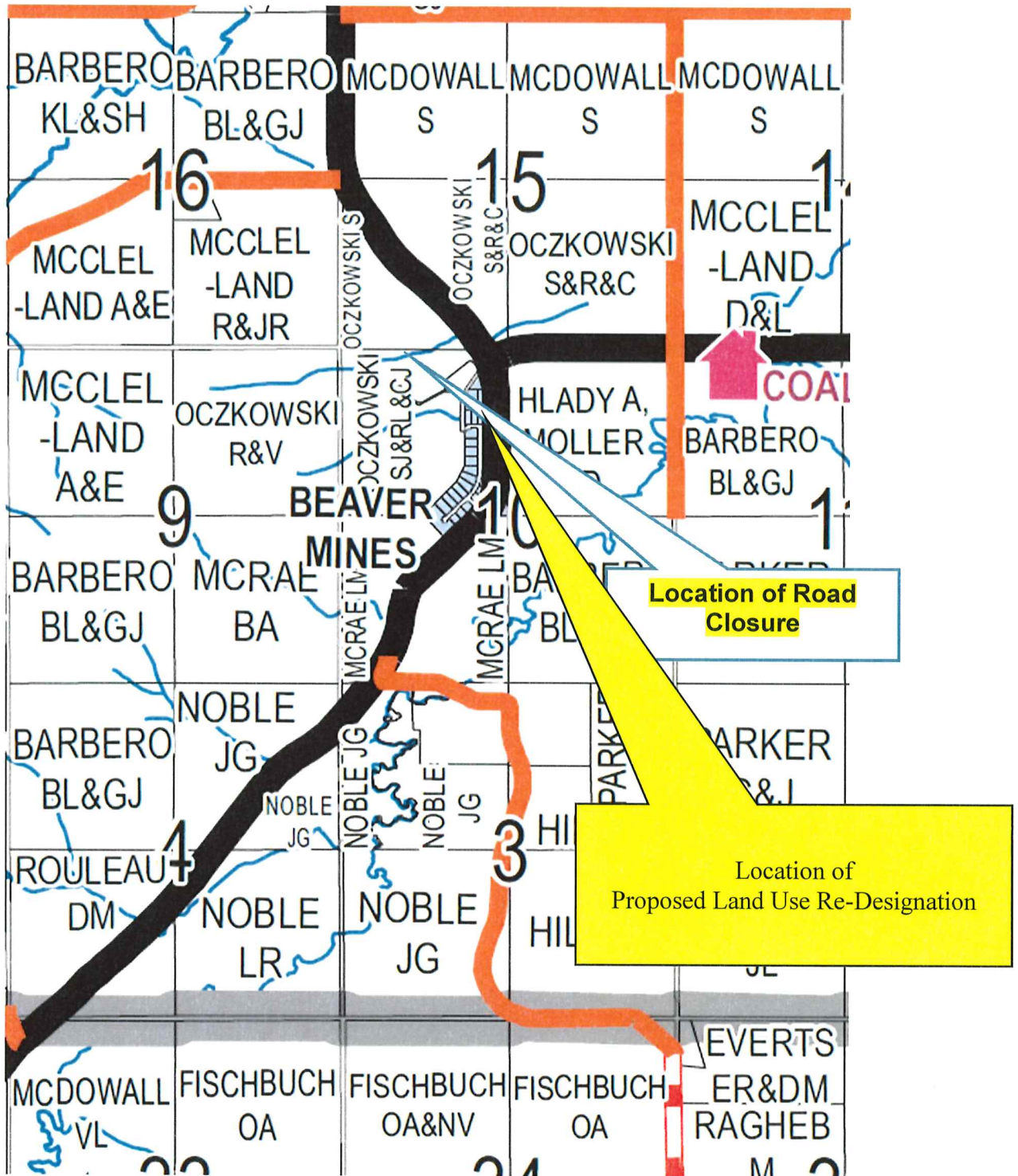
The applicant’s purpose of the proposed amendment is to comply with the subdivision requirements of the MD, as the Hamlet Transitional Agriculture designation does not allow for such subdivisions (*Attachment No. 2*).

An amending bylaw, Bylaw No. 1352-24 has been prepared for Council’s consideration (*Attachment No. 3*). If Council gives First Reading of the bylaw, the date for the required public hearing can be set.

**FINANCIAL IMPLICATIONS:**  
 None at this time.

# Recommendation to Council

## Location





MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9

APPLICATION FOR AMENDMENT TO THE LAND USE BYLAW

APPLICATION FEE \$600

RECEIPT NO. 64474

I/We hereby make application to amend the Land Use Bylaw.

Applicant: Connaught Simmons

Address: Box 336, Pincher Creek AB T0K 1W0 Telephone: 403-627-4407

Owner of Land (if different from above): \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Lot \_\_\_\_\_ Block \_\_\_\_\_ Registered Plan \_\_\_\_\_

or Certificate of Title \_\_\_\_\_

Quarter 10 Township 6 Range 2 Meridian 5

**AMENDMENT PROPOSED:**

From: HTA

To: HRI, HPI

**REASONS IN SUPPORT OF APPLICATION FOR AMENDMENT:**

Subdivision Application

I/We enclose \$ 600 being the application fee.

DATE: Sept 11, 2024

Connaught Simmons  
Applicant

C. Simmons  
Registered Owner

Information on this application form will become part of a file which will be considered at a public meeting.

**IMPORTANT NOTES:**

1. Every application for an amendment to the Land Use Bylaw shall be completed in every part and signed.
2. If the amendment involves a change of land use district, the applicant shall also supply:
  - (a) a site plan at a scale to the satisfaction of the Development Officer showing the size and shape of the lands affected, the location and extent of existing developments, waterbodies and treed areas and the location and form of any new development intended, fully dimensioned and explicit to the satisfaction of the Development Officer;
  - (b) at the discretion of the Development Officer, a Real Property Report as proof of location of existing development; and
  - (c) a Certificate of Title indicating ownership and encumbrances.
3. An application fee shall be required.
4. If the amendment involves a revision to the wording of the Land Use Bylaw, including the addition to or the deletion from the permitted or discretionary uses listed for a district, the desired change shall be explicit and reasons given.
5. Failure to complete the application form fully and supply the required information, plans, and fee may cause delays in processing the application.
6. The Development Officer may refuse to accept an application for amendment to the Land Use Bylaw where the information required has not been supplied or where the quality of such information is inadequate to properly evaluate the application.
7. Upon receipt of an application for amendment, the Development Officer shall determine when the application will be placed before the Council and shall issue not less than 10 days' notice to the applicant that he may appear and speak to the application.
8. A decision of the Council in regard to an application to amend the Land Use Bylaw is final but, if refused, the applicant may reapply at any time that the Council agrees to accept another application for the same or similar amendment.



## MD of Pincher Creek No. 9

P.O Box 279  
1037 Herron Avenue  
Pincher Creek Alberta T0K 1W0  
(403) 627-3130  
Website: [www.mdpinchercreek.ab.ca](http://www.mdpinchercreek.ab.ca)  
Email: [info@mdpinchercreek.ab.ca](mailto:info@mdpinchercreek.ab.ca)

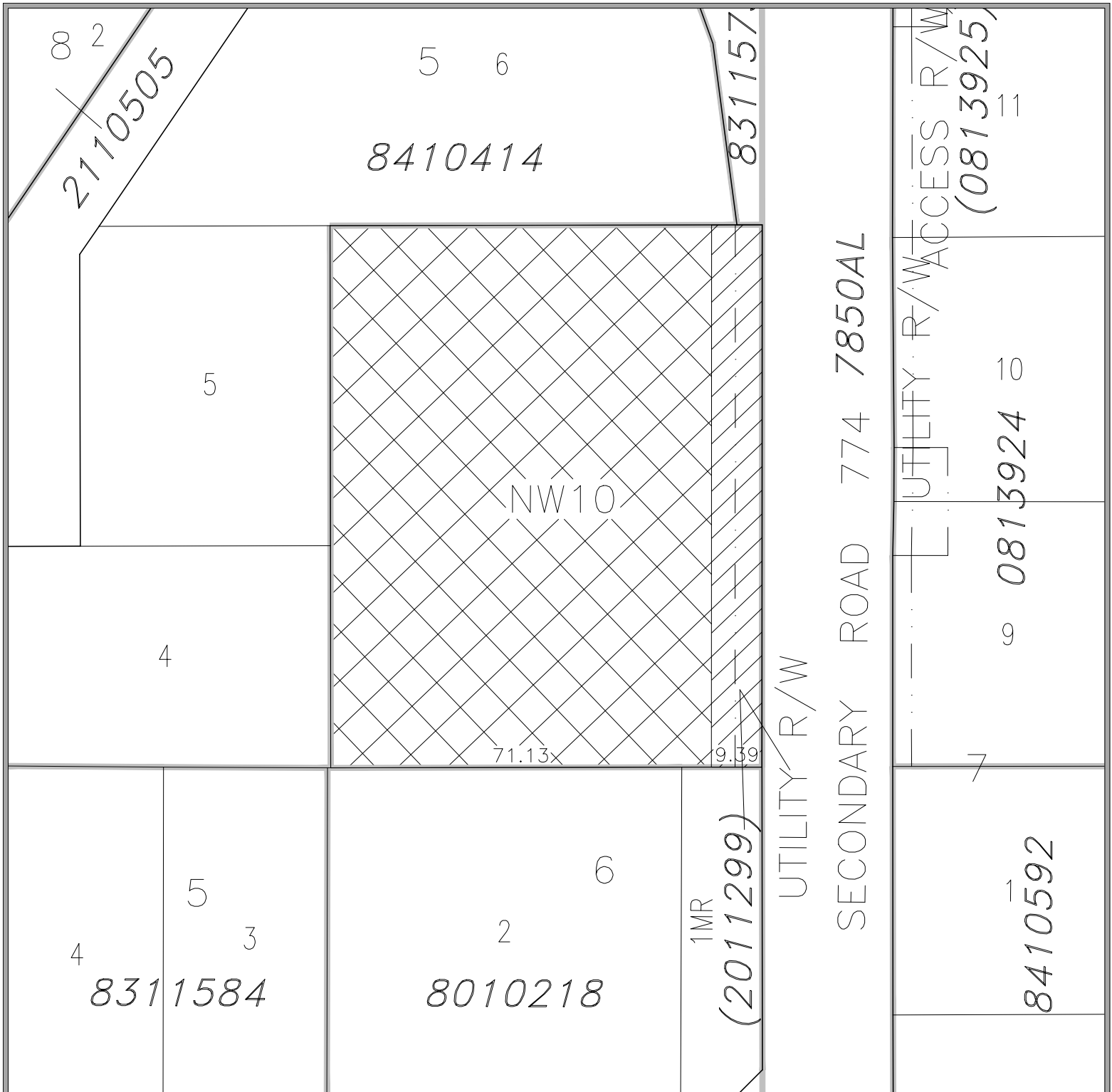
Connaught Simmons

### PAYMENT RECEIPT

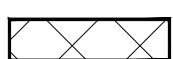
Receipt Number:	64444
Date:	9/11/2024
Initials:	KO
GST Registration #:	10747347RP

Receipt Type	Roll/Account	Description	QTY	Amount	Amount Owing
General	RENZ	Planning Rezoning Fees	N/A	\$600.00	\$0.00

Subtotal:	\$600.00
Discount	\$0.00
GST	\$0.00
Total Receipt:	\$600.00
Cheque:	\$600.00
<b>Total Amount Received:</b>	<b>\$600.00</b>



**LAND USE DISTRICT REDESIGNATION  
SCHEDULE 'A'**



**FROM: Hamlet Transitional/Agricultural 'HTA'  
TO: Hamlet Single-Detached Residential 1 'HR-1'**



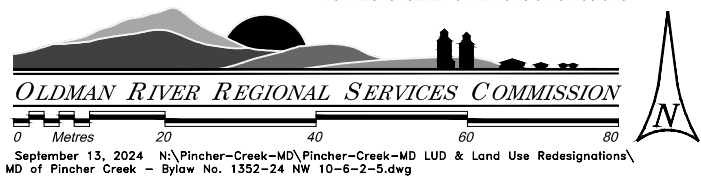
**FROM: Hamlet Transitional/Agricultural 'HTA'  
TO: Hamlet Public and Institutional 'HPI'**

**PORTION OF NW 1/4 SEC 10, TWP 6, RGE 2, W 5 M  
MUNICIPALITY: MUNICIPAL DISTRICT OF  
PINCHER CREEK No 9  
(HAMLET OF BEAVER MINES)  
DATE: SEPTEMBER 13, 2024**

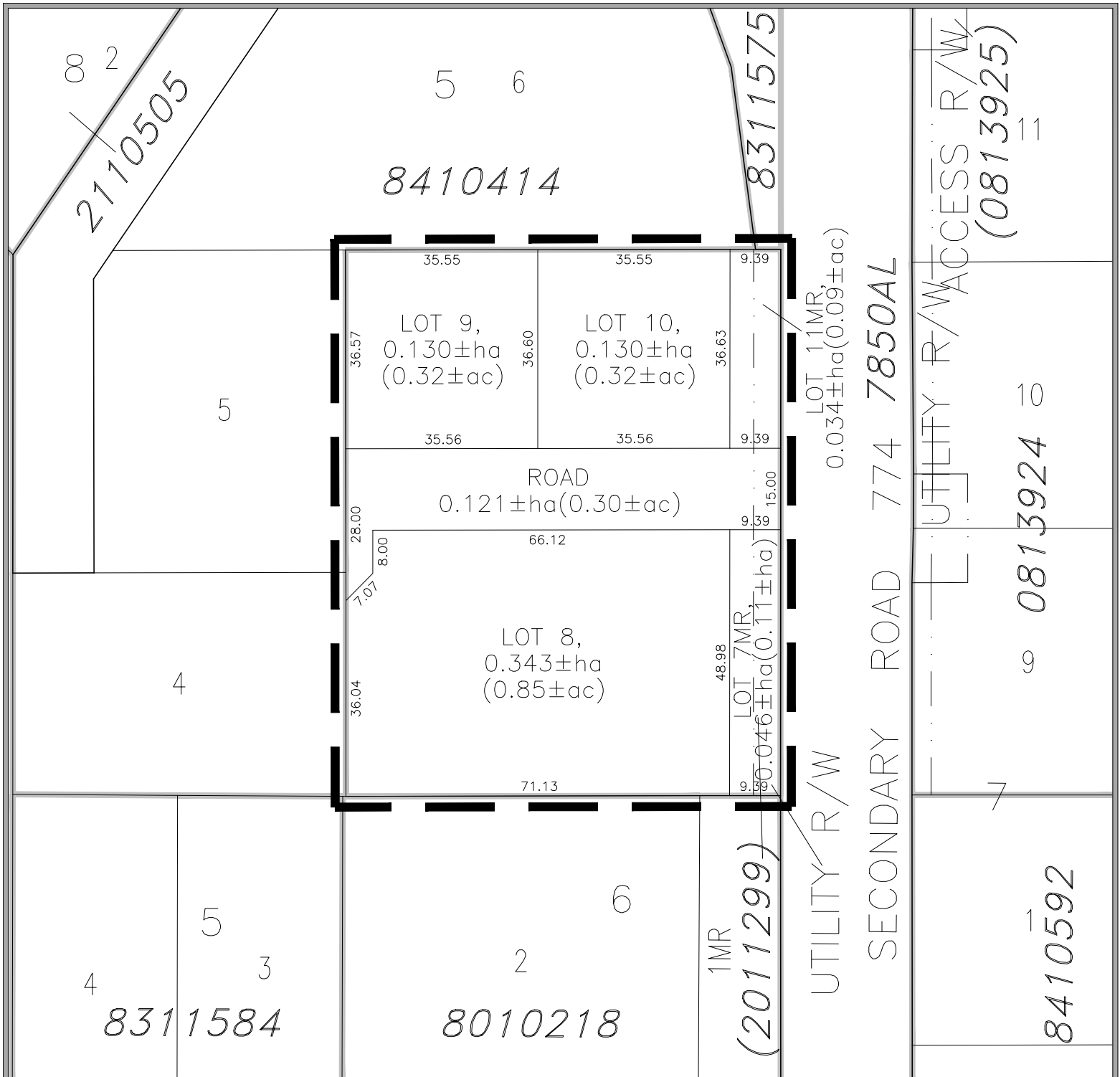
**Bylaw #: 1352-24**

**Date: \_\_\_\_\_**

MAP PREPARED BY:  
OLDMAN RIVER REGIONAL SERVICES COMMISSION  
3105 16th AVENUE NORTH, LETHBRIDGE, ALBERTA T1H 5E8  
TEL: 403-329-1344  
"NOT RESPONSIBLE FOR ERRORS OR OMISSIONS"







**SUBDIVISION SKETCH - PROPOSED**

See tentative plan of subdivision by Brown Okamura & Associates Ltd. file no. 24-16432TC

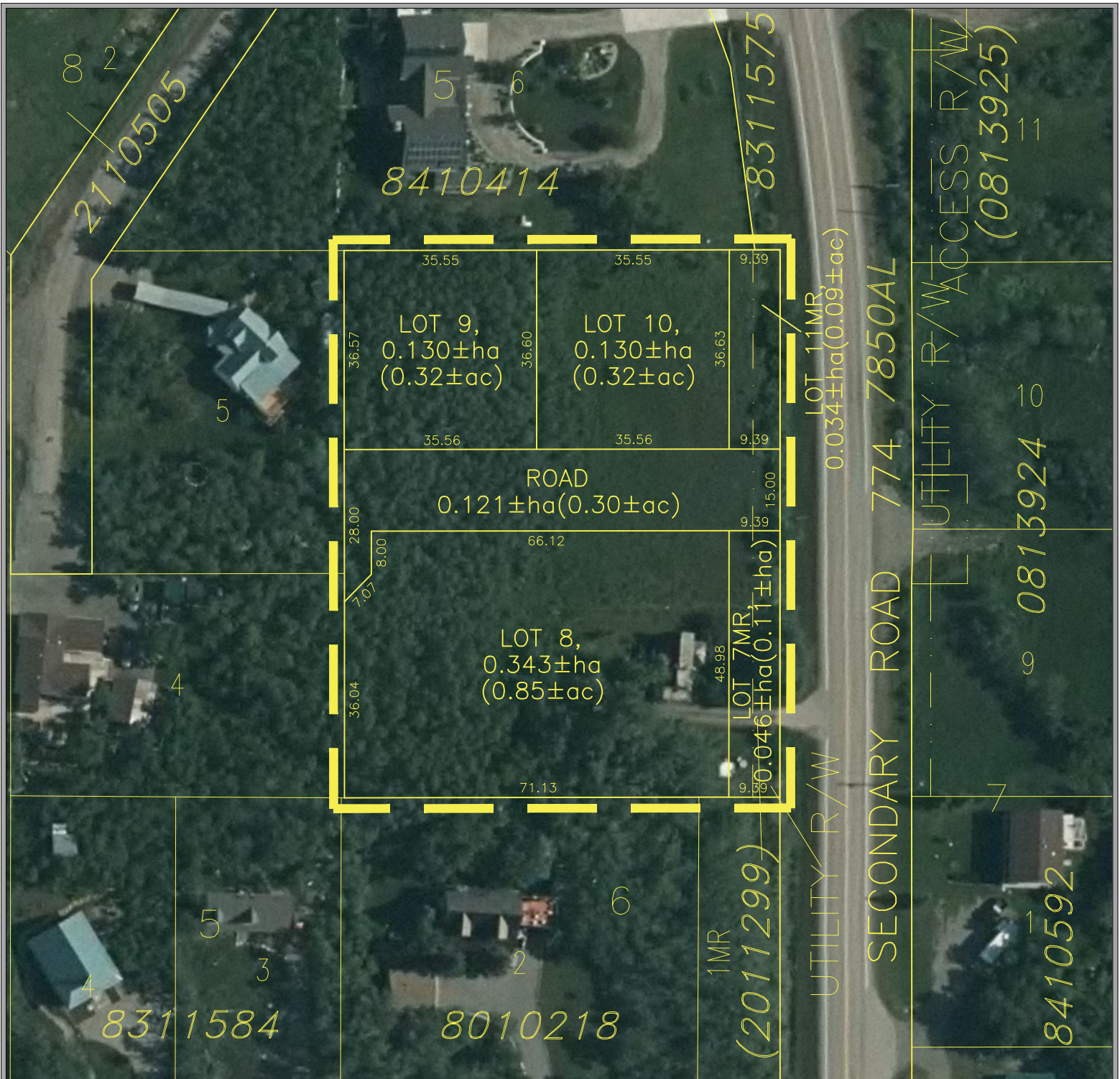
PORTION OF NW 1/4 SEC 10, TWP 6, RGE 2, W 5 M

MUNICIPALITY: MUNICIPAL DISTRICT OF PINCHER CREEK No 9  
(HAMLET OF BEAVER MINES)

DATE: SEPTEMBER 12, 2024

FILE: 2024-0-136





**SUBDIVISION SKETCH - PROPOSED**

See tentative plan of subdivision by Brown Okamura & Associates Ltd. file no. 24-16432TC

PORTION OF NW 1/4 SEC 10, TWP 6, RGE 2, W 5 M

MUNICIPALITY: MUNICIPAL DISTRICT OF PINCHER CREEK No 9  
(HAMLET OF BEAVER MINES)

DATE: SEPTEMBER 12, 2024

FILE: 2024-0-136



**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9  
BYLAW NO. 1352-24**

Being a bylaw of the Municipal District of Pincher Creek No. 9 in the Province of Alberta, to amend Bylaw No. 1349-24, being the Land Use Bylaw.

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**WHEREAS** Section 639 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, provides that a municipality must pass a Land Use Bylaw;

**WHEREAS** The Municipal District of Pincher Creek No. 9 is in receipt of a request to change the land use designation of lands legally described as:

That portion NW 10-6-2 W5M lying within the Hamlet of Beaver Mines

And as shown on Schedule ‘A’ attached hereto, from “Hamlet Transitional / Agricultural - HTA” to “Hamlet Single Detached Residential 1 – HR-1”; and

**WHEREAS** The purpose of the proposed amendment is to allow for residential subdivision and development;

**NOW THEREFORE**, under the authority and subject to the provisions of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, as amended, the Council of the Municipal District of Pincher Creek No. 9, in the Province of Alberta, duly assembled does hereby enact the following:

1. This bylaw shall be cited as “Land Use Bylaw Amendment No. 1352-24”.
2. Amendments to Land Use Bylaw No. 1349-24 as per “Schedule A” attached.
3. This bylaw shall come into force and effect upon third and final passing thereof.

READ a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

A PUBLIC HEARING was held this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

READ a third time and finally PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

---

*Reeve*  
*David Cox*

**Bylaw No. 1352-24**

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*Chief Administrative Officer*  
*Roland Milligan*

**Page 1 of 1**

# CHIEF ADMINISTRATIVE OFFICER'S REPORT

G4a

September 6, 2024 to September 18, 2024

## **Discussion:**

Sept 9	Senior Mgmt Team Mtg.
Sept 10	Council Committee and Council Mtgs.
Sept 11	ASB Meeting
Sept 11	PW Assistant Manager Interviews
Sept 11	Ag Service Board Meeting
Sept 11	Joint Health and Safety Committee Meeting
Sept 12	Admin Staff Meeting and Admin Safety Meeting
Sept 12	PW Assistant Manager Interviews
Sept 13	SDO
Sept 16	Capital Budget Discussion
Sept 16	Joint Council Meeting at the Town
Sept 17	Sunrise Solar Discussion - Legal
Sept 17	Southfork Hill Geotechnical Discussion
Sept 18	Vacation until October 9th
Aug 28	ARMAA Provincial Conference, Lethbridge

## **Upcoming**

Oct 9	Zone 1 ARMAA meeting, Lethbridge
Oct 11	MOU Meeting

## **RECOMMENDATION:**

That Council receive for information, the Chief Administrative Officer's report for the period September 6, 2024, to September 17, 2024.

Prepared by: CAO, Roland Milligan

Date: September 17, 2024

Respectfully presented to: Council

Date: September 24, 2024

## **ADMINISTRATIVE SUPPORT ACTIVITY**

September 4, 2024 to September 17, 2024

### **Correspondence from last Council:**

- Larry Whan – Highway 3 Sign
- Pincher Creek Municipal Library
- Road Closure Denial
- Road Closure Denial

### **Advertising/Social:**

- Notice of Special Council Meeting
- Notice of Pincher Creek Colony Manure Spreading
- Hilton Pharis Obituary

### **Other Activities:**

- ASB Meeting
- Committee/Council Package
- Special Council Meeting
- Joint Budget Meeting

### **Invites to Council:**

### **Upcoming Dates of Importance:**

- Joint Council (Special Council) September 16, 2024
- Joint Budget September 17, 2024
- Regular Committee, Council – September 24, 2024



## SHAPING ENERGY FUTURE COMPETITIVENESS IN SOUTHERN ALBERTA

Pincher Creek and area, in partnership with the Energy Futures Lab and SASCI

### The Challenge

As global markets continue to shift, it presents both opportunities and risks for Southern Alberta's economic future. By collaborating and working together with regional champions, we aim to strengthen relational connectivity across system actors in the region to help strategically position Southern Alberta for opportunities as they arise

*...in a way that builds alignment (shared interest, partnerships, leadership, actions) around emerging industries.*

### The Invitation

Through a series of professionally facilitated sessions, we'll bring regional leaders and representatives together to explore these topics. We'll be hosting an in-person workshop in Pincher Creek, with an additional online orientation.

Join us to:

- Explore economic opportunities available to Pincher Creek and area
- Identify how to leverage opportunities to build the region's competitiveness as global markets shift
- Determine how to do this in a way that generates the best possible outcomes for current and future generations

The engagements will be stewarded by the Energy Futures Lab, known for generative and collaborative multi-stakeholder convening, and a Convening Team from Pincher Creek and area.

## Who is This For?

The Energy Futures Lab has hosted similar regional engagements across Alberta and understands the value of bringing together participants from diverse sectors. This approach fosters the creation of solutions that are pragmatic, actionable, regionally appropriate, and ultimately benefit the people and communities within the region.

A cross section of sector and social representation will include:

- **Municipal Government and Elected Officials**
- **Regional Connectors and Economic Development Agencies**
- **Local Industry Representation:** energy management, agriculture, manufacturing, tourism & others
- **Local Entrepreneurs and Business Owners**
- **Academics and Researchers**
- **Others interested and engaged in the regions energy future**

### Online Orientation

**October 8, 2024 11.00 - 1.00**

This online session will contextualize the purpose and objectives of the regional engagement work, including the Energy Futures Lab's role and their upcoming study on energy markets.

### Full Day Workshop Hosted in Pincher Creek

**October 23, 2024 8.45 - 5.00 Heritage Inn, Pincher Creek**

Coming together in-person will build cohesion and grow authentic and high-impact collaboration among participants and energy system actors and influencers.

During this dynamic working session, participants will:

- Explore economic opportunities for the area's competitiveness as global markets shift
- Build and deepen connections between participants from across sectors
- Brainstorm and prioritize areas of strategic attention

**We look forward to working together to explore Pincher Creek and area's energy future.**



September 10, 2024

**President  
Président**

Geoff Stewart

Deputy Mayor  
Municipality of the  
County of Colchester, NS

Maire suppléant  
Municipalité du Canton  
de Colchester (N.-É.)

**First Vice-President  
Première vice-présidente**

Rebecca Bligh

Councillor  
City of Vancouver, BC

Conseillère municipale  
Ville de Vancouver (C.-B.)

**Second Vice-President  
Deuxième vice-président**

Tim Tierney

Councillor  
City of Ottawa, ON

Conseiller municipal  
Ville d'Ottawa (Ont.)

**Third Vice-President  
Troisième vice-présidente**

Kathy Valentino

Deputy Mayor  
City of Thompson, MB

Mairesse suppléante  
Ville de Thompson (Man.)

**Past President  
Président sortant**

Scott Pearce

Mayor  
Township of Gore, QC

Maire  
Municipalité du  
Canton de Gore (Qc)

**Chief Executive Officer  
Cheffe de la direction**

Carole Saab  
Ottawa, ON

His Worship Mayor Rick Lemire  
and Members of Council  
Municipal District of Pincher Creek No. 9  
PO Box 279  
Pincher Creek, Alberta  
T0W 1W0

**Project Title:** Developing a business case for a community solar project  
in the community of Pincher Creek  
**Application Number:** CORE-24-0067

Dear Mayor Rick Lemire and Members of Council:

On behalf of the Green Municipal Fund (GMF) Council and FCM's Executive Committee, I would like to congratulate the Municipal District of Pincher Creek No. 9 on its successful funding application for the above-noted initiative.

It is my pleasure to confirm that the Municipal District of Pincher Creek No. 9 has been approved for a grant in the amount of up to \$76,000.

In the near future, Victoria Hamilton will contact the Municipal District of Pincher Creek No. 9 to finalize the agreement for this funding. FCM's obligation to fund the above-noted initiative will only become binding once the agreement is signed.

FCM, in partnership with the Government of Canada, oversees public announcements regarding GMF-supported initiatives. Until our media relations team (media@fcm.ca) contacts the lead applicant or municipality to facilitate a media announcement, discussion of the application or the funding must remain private, except if reporting to municipal council. We kindly ask you to refrain from statements or any public form of communication related to the status of the application or funding until a media announcement led by FCM and the Government of Canada is complete.

.../2

24, rue Clarence Street  
Ottawa, Ontario, K1N 5P3

T. 613-241-5221

fcm.ca





Thank you for your interest in GMF. We look forward to working with you to improve the quality of life in your community, and to sharing the results of your initiative with communities across Canada.

Sincerely,

A handwritten signature in blue ink, appearing to read "Alan De Sousa". The signature is fluid and cursive, with the first name "Alan" and last name "De Sousa" clearly distinguishable.

Alan De Sousa  
Chair, Green Municipal Fund Council

ADS/VH:nk

cc: Brendan Schlossberger, Financial Services & Asset Management Specialist,  
Municipal District of Pincher Creek No. 9

September 12, 2024

To: Parties currently registered in Proceeding 28843

**Sunrise Solar Project GP Limited**  
**Sunrise Solar Project**  
**Proceeding 28843**  
**Applications 28843-A001 and 28843-A002**

**Ruling on request for continued abeyance of proceeding**

1. On September 3, 2024, following a period of three months of abeyance, Sunrise Solar GP Limited (Sunrise) wrote to the Alberta Utilities Commission to provide an update on the status of its applications.<sup>1</sup> Sunrise indicated that it continues to be in the process of undergoing a corporate reorganization and requested that the Commission continue to hold the applications in abeyance for a period of three months. Sunrise proposed to provide the Commission with an update on the status of its applications on or before December 3, 2024.
2. The Commission allowed parties to submit comments on Sunrise's request. The Municipal District of Pincher Creek did not object to the proceeding being held in abeyance.<sup>2</sup>
3. The Pincher Coalition for Responsible Solar (PCRS), the group representing existing interveners in this proceeding, similarly did not object to Sunrise's request to extend the period of abeyance.<sup>3</sup> However, PCRS requested that the Commission reopen intervener registration in this proceeding to allow potentially interested parties to register. PCRS indicated that it has identified eight other landowners who may elect to register as interveners in this proceeding.
4. The Commission has instructed the writer to communicate the following.
5. The Commission will continue to hold the applications in abeyance until it receives an update from Sunrise by **December 3, 2024**. However, the Commission cautions Sunrise that, absent extraordinary circumstances, it will not approve additional requests to hold this matter in abeyance.
6. The Commission will allow additional landowners identified in PCRS's Exhibit 28843-X0085 to file statements of intent to participate (SIPs) in this proceeding. The Commission will then determine whether these potential interveners have standing. Further notice of the Sunrise applications will not be issued. Potential interveners must file SIPs by **November 1, 2024**.

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<sup>1</sup> Exhibit 28843-X0080, Letter to AUC re Sunrise Project Update and Further Abeyance Request, September 3, 2024.

<sup>2</sup> Exhibit 28843-X0083, Letter (Sept 10-24) to AUC re. Abeyance, September 10, 2024.

<sup>3</sup> Exhibit 28843-X0085, PCRS Response to Exhibit X0081, September 11, 2024.

7. Should you have any questions, please contact the undersigned at 403-592-4457 or by email at [matthew.parent@auc.ab.ca](mailto:matthew.parent@auc.ab.ca).

Yours truly,

Matthew Parent  
Commission Counsel